Using the Annotation Tool Palette

To use the Emerald annotation tool palette:

1.Open the image document containing the annotations on which you want to use the annotation tool palette tools.

The document is opened in an image window.

2.Choose Annotation from the Edit menu.

The document is automatically checked out, and the annotation tool palette is displayed.

⏭You can toggle the display of the tool palette by choosing the Tool Palette from the View menu.

3.Click on the hand tool, and then click on the annotation you want to edit.

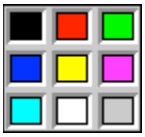
Hand Tool Icon

4.Use the desired tool from the annotation tool palette.

Select the tool you want to use, and then click-and-drag, or click-and-type, where you want to make an annotation.

Annotation Palette Tool Icons

To change the color used with a tool, click on the color you want.



Color Palette

⏭The currently active color is displayed in the current color window on the annotation tool palette.

Current Color Window

5.Modify the annotation as desired.

6.Choose **OK** when you are finished.

Remember to save the annotation to retain your edits.

See Also

Collapsing a Sticky Note

Creating an Annotation

Editing an Annotation

Expanding a Sticky Note

Saving an Annotation

Showing or Hiding Annotations

Sticking Images